# City of Forada

# Meeting Minutes

June 8, 2020

1. **Call to order:**

Mayor, Bob Bordeaux, called to order the regular meeting of the City of Forada at 7:02 pm at City Hall.

1. **Roll call:**

Jo Kluver conducted a roll call. The following persons were present: Jo Kluver, Bob Bordeaux, David Reller, Scott Erickson, and Michaela Olson via teleconferencing with Google Meets

1. **Approval of minutes from May 11, 2020 meeting:**

The minutes were approved as read. Motion by David, 2nd Scott, All in favor.

1. Open floor: No items presented.
2. **Open issues:**
3. Scott updated council that Mark Lee will complete the demolition of old schoolhouse in June.
4. Jo will be meeting with Runestone Telecom Association on June 17th @ 3 p.m. to go over hall and where internet will be brought in.
5. **New Business:**
6. Mark Delaney, AMKO Advisors, presented to the council the Preliminary Official Statement and Distribution List. He informed council the sewer USDA bonds went to market at 10:00 a.m. and 1 great bid was received, which was a great one and better than expected. Northland Securities True Int. cost 2.346% which will save the city $562,815.92. Payments will be scheduled bi-annually in January and July of each year. Council discussed the bid and the great savings to the city and residents.
7. Next step, council reviewed the Bond Resolution for awarding the sale.
8. Scott made a motion to approve the Bond Resolution awarding the sale and authorizing the new bonds, 2nd by Jo. All in favor: Scott, Jo, Michaela, David, and Bob. The closing date for the bond’s sale will take place on June 22nd. Jim Stewart, Attorney with Arntson Stewart Wegner PC, will send all closing documents prior to June 22nd for required signatures. The council thanked Mark Delaney for his services and working with the council to make the process go so smoothly and in a very timely manner during uncertain times due to CoVid-19.
9. Council asked Mark Delaney if it was possible for him to put together a bond report for street repair project analysis. Council is in early stages of accessing the need to repaving city streets, gathering estimates, and financing options of the project. Council said project may cost $540,000. Mark stated he can do this and will email Jo the analysis report by the end of the week. Council stated not to hurry as are still in the preliminary stages.
10. Forada Days Board cancelled the event due to CoVid-19. With the stay-at-home order and restaurants not open, they were unable to hold all their fundraising events. Also, felt it would be hard to hold an event with so many activities going on and try to keep it regulated per the government’s executive orders on gathering limits and social distancing. This item will be discussed further at the August Budget meeting regarding 2021 donation.
11. The need for security cameras on city buildings and properties was again discussed. There was an incident at the fire hall in which during early morning hours a vehicle went off the curve, hit the entry approach, and rolled. Jo came across the debris and tire marks on her way to work and shared pictures with council and fire chief not sure what had happened. The Mayor had found out a car did rollover, was up righted, drove off but stalled in Alexandria area. The driver was arrested for DUI. John Ziethhammer cleaned up the property and only took about 15 to 20 minutes to clean up. City will not submit property damage charges as there was relatively very little – just cleanup of the garbage left. Cameras would have been helpful. Michaela stated that the company she works for uses SWANN and are wifi operated and wireless. The company installed the cameras themselves. City will be getting fiber optic high speed internet sometime this year which will be needed for the video cameras. Dave will look into it and report back at July’s meeting.
12. Scott informed council the Stephen’s property want to build a 14’x20’ deck and a variance would be needed as code is 10’. Scott stated that the deck would be even with the neighbors regarding set-back from the lake. Motion to approve variance for deck made by Michaela, 2nd by David. All in Favor.
13. Council discussed on having a Variance Form for the city in which the residents can complete which would have details of their construction and lot layout for city records. Jo will look into this.
14. Scott also reported that the new owners of some of the undeveloped lots on Second Street would like to split the lot in ½ - making each new lot 70’ lots. Purpose is to build a 40x60 shed on each lot. Council discussed Ordinance 62 and required lots sizes for construction. The 70’ lot does not meet the ordinance requirements. Council did not approve dividing of a lake property last summer for the same reason. No motion was made to approve, request was denied.

1. **Fire Dept. Business & Bills:** Stephen Van Luik, Fire Chief, reported they are wanting to go forward with the porkchop feed but do it in a safe manner – curbside pick being an option. Will be further discussed at their meeting. Date would be July 17th. 1st Responders is interested in continuing with the Pancake Feed on August 2nd and serve pancakes & sausage. They need to make sure they can get food permit.
2. Michaela motioned to pay bills, 2nd by David. All in favor.
3. **First Responder Business & Bills: No Bills**
4. Judy Powers, President,
5. **City Bills:**
6. Motion to pay submitted bills made by David, 2nd by Scott. All in favor.
7. **Adjournment**

Motioned to adjourn meeting made by Jo, 2nd by David. All in favor.

Bob Bordeaux adjourned the meeting at 8:26 p.m.

Minutes submitted by:

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City Clerk/Treasurer

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Mayor